



POSITION DESCRIPTION

Position Title:	Speech Pathologist
Level:	6/7 depending on experience
FTE:	Full time
Business Unit:	Assistive Technology Services / ILC Schools
Reports to:	Service Coordinator
Reviewed:	April 2018

Independent Living Centre (ILC)

The Independent Living Centre WA (ILC) provides information and advice, assessment, training, funding and hire services that enable Western Australians of all ages and abilities to live more independent and fulfilling lives.

Service areas include assistive technology and equipment advice and assessment, home modifications, occupational therapy driver assessment, carer respite and support, Home and Community Care regional assessment and grants and equipment funding.

ILC's Vision

For people to reach their goals to live independent and full lives through easy access to community allied health services, the right assistive technology and home modification solutions.

ILC's Purpose

To support all individuals, including people with disability, those who are ageing, their families and carers to live full and independent lives. We do this by providing individuals with allied health solutions and the right assistive technology that enables them to live in good health and independently at home and in the community. Our passion and motivation comes from making a real difference to individuals' lives.

ILC's Values

Integrity: Working, behaving, speaking and listening with honesty and truthfulness.

Passion: Going the extra mile because we believe in what we do.

Respect: Valuing people and embracing their individual or unique qualities.

Collaboration: Building relationships, sharing knowledge and ideas.

Innovation: Seeking creative solutions and opportunities, having confidence to think differently and have a go.

Responsible: Being reliable and accountable and doing as we say we will do.

Competencies

Customer Service

Provides a comprehensive personalised service to customers including consumers, suppliers, stakeholders, service providers and health professionals.

Resource Management

Understands and makes best use of the available resources including personnel, systems, policies, procedures, assets, equipment and information & communication technology.

Team Contributor

Contributes to the overall performance of the team and organisation through communicating and interacting effectively with others.

Personal Awareness

Is self-aware in terms of strengths and weaknesses; understands how own behaviour and actions impact on others and the business.

Position Overview

This position involves the delivery of a range of Speech Pathology services (assessment, training, intervention) across the Assistive Technology Services and ILC Schools Service, in the areas of augmentative and alternative communication (AAC) and assistive technology to support people with disabilities of all ages, their carers, health professionals and service providers.

Key Accountabilities/Duties

1. Deliver evidence based information, assessment, prescription, intervention and training services to consumers, carers, health professionals and service providers on augmentative and alternative communication, and other assistive technology via phone, email and appointments including regional travel.
2. Consult and collaborate with schools to promote communication accessible school environments and educational outcomes for students with complex communication needs.
3. Prepare written documentation, reports and funding applications providing clinical reasoning and recommendations on assistive technology.
4. Manage workload and achieve key performance indicators within specified timeframes.
5. Maintain accurate and timely client, statistical and administrative records on relevant database and operational systems.
6. Establish and maintain professional networks with service providers, health professionals, referral sources and Assistive Technology suppliers.
7. Contribute to equipment management, including research, evaluation, database, maintenance and ordering of assistive technology.
8. Develop and present educational materials including workshop packages, videoconferencing and publications as required.
9. Promote ILC services via sector, stakeholder and supplier networks.
10. Participate in country travel within Western Australia to provide direct services to clients, carers, educators and service providers.
11. Provide effective and supportive coaching/mentoring to colleagues.
12. Accept responsibility in maintaining and expanding skills and knowledge related to the area of practice.
13. Implement and adhere to all policy and procedural requirements of the organisation.
14. Undertake other duties as assigned.

SELECTION CRITERIA: (To be addressed in application)	Essential (E)	Desirable (D)
<p><u>QUALIFICATIONS</u></p> <p>Tertiary Qualifications in Speech Pathology and current professional membership of Speech Pathology Australia Inc.</p>	E	
<p><u>KNOWLEDGE, SKILLS AND ABILITIES</u></p>		
<p>Minimum 3 years' experience delivering evidence based Speech Pathology services, in particular AAC and in a range of settings.</p>	E	
<p>Well established level of competence in the use of computers, databases, tablets, AAC devices and software.</p>	E	
<p>Ability to work in a team with families, health professionals, educators and other stakeholders to achieve outcomes for clients.</p>	E	
<p>Demonstrate high level of verbal, written and interpersonal communication skills.</p>	E	
<p>Demonstrate knowledge of best practice in AAC and commitment to ongoing professional development</p>	E	
<p>Experience in the preparation and presentation of professional educational material for health professionals, students, education staff, carers and others.</p>	E	
<p>Ability to work independently as well as cohesively within a team, to identify areas for development and service improvements.</p>	E	
<p>Understanding of the ILC and a demonstrated commitment to the philosophy and objectives of the organisation.</p>	E	
<p><u>OTHER</u></p>		
<p>Current "C" class driver's licence.</p>	E	
<p>Current National Police Check.</p>	E	
<p>Current Working with Children Check.</p>	E	
<p>Knowledge of general legislative requirements (Carer's Recognition Act, Workplace Health & Safety Act, Privacy Act etc.)</p>		D
<p>Knowledge of HACC and Disability Service Commission Standards.</p>		D